

JIHUSISHE USER MANUAL

Prepared by

Symatech Labs Ltd

www.symatechlabs.com

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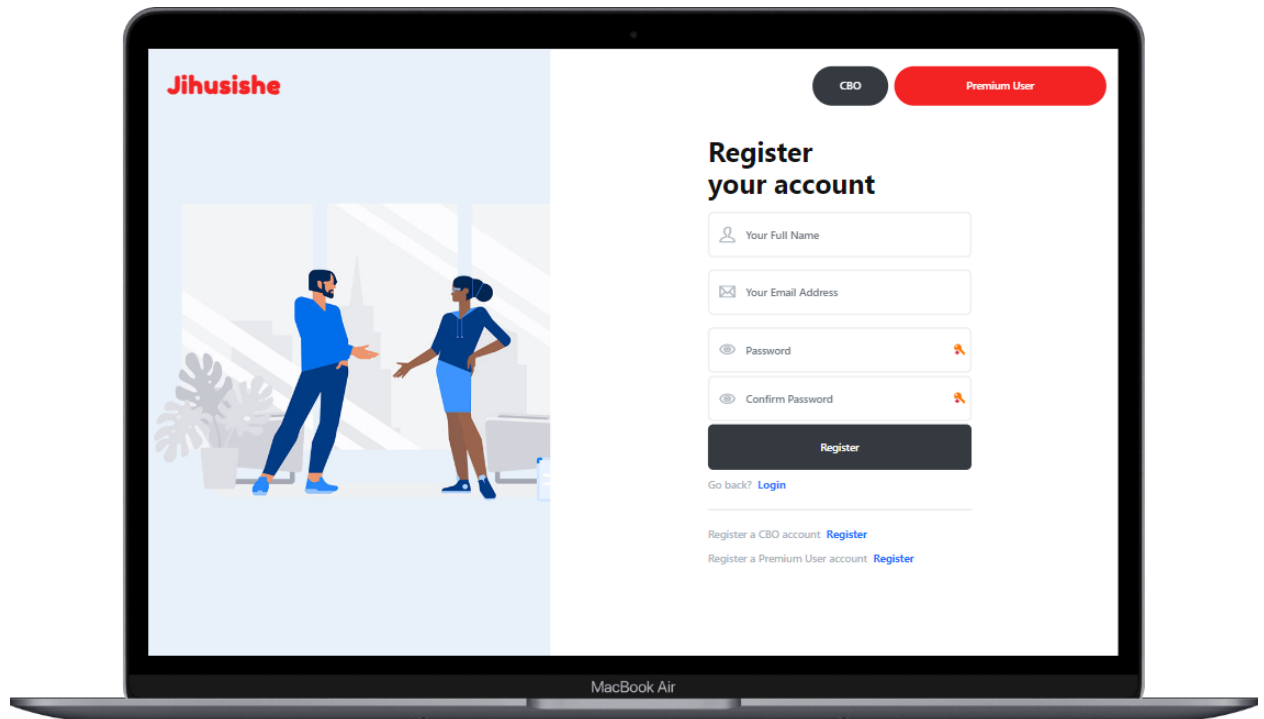
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Application User Manual

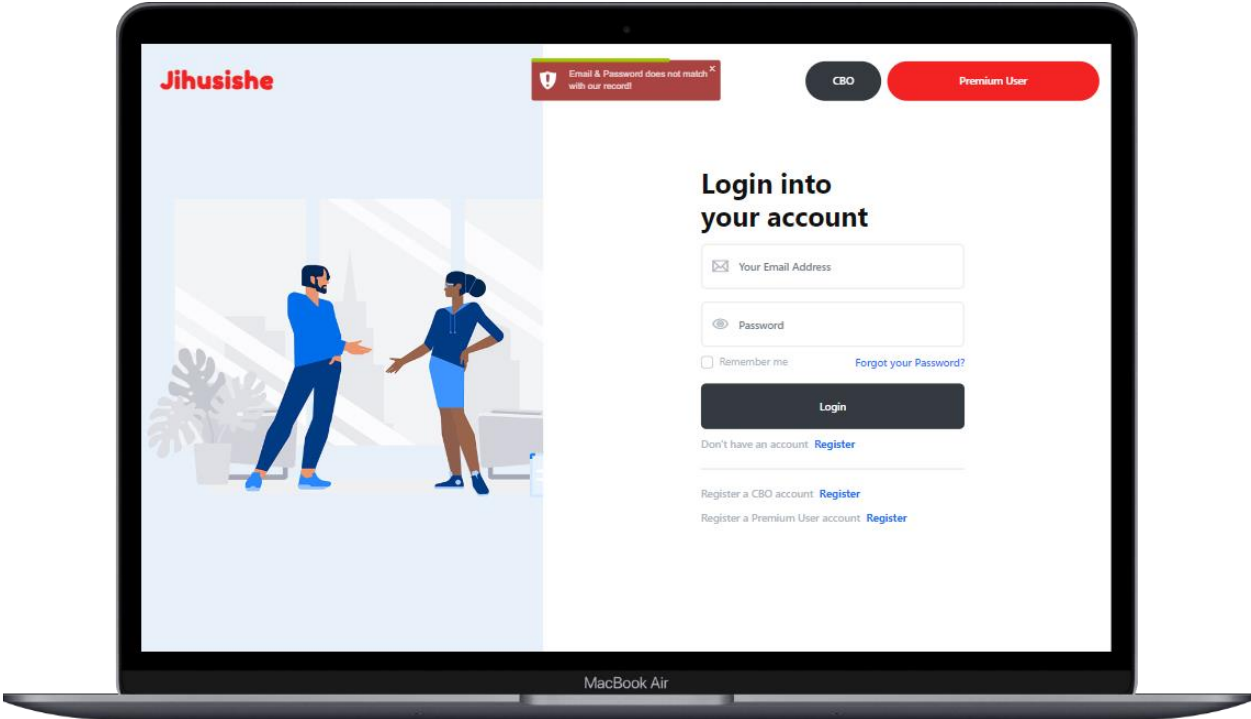
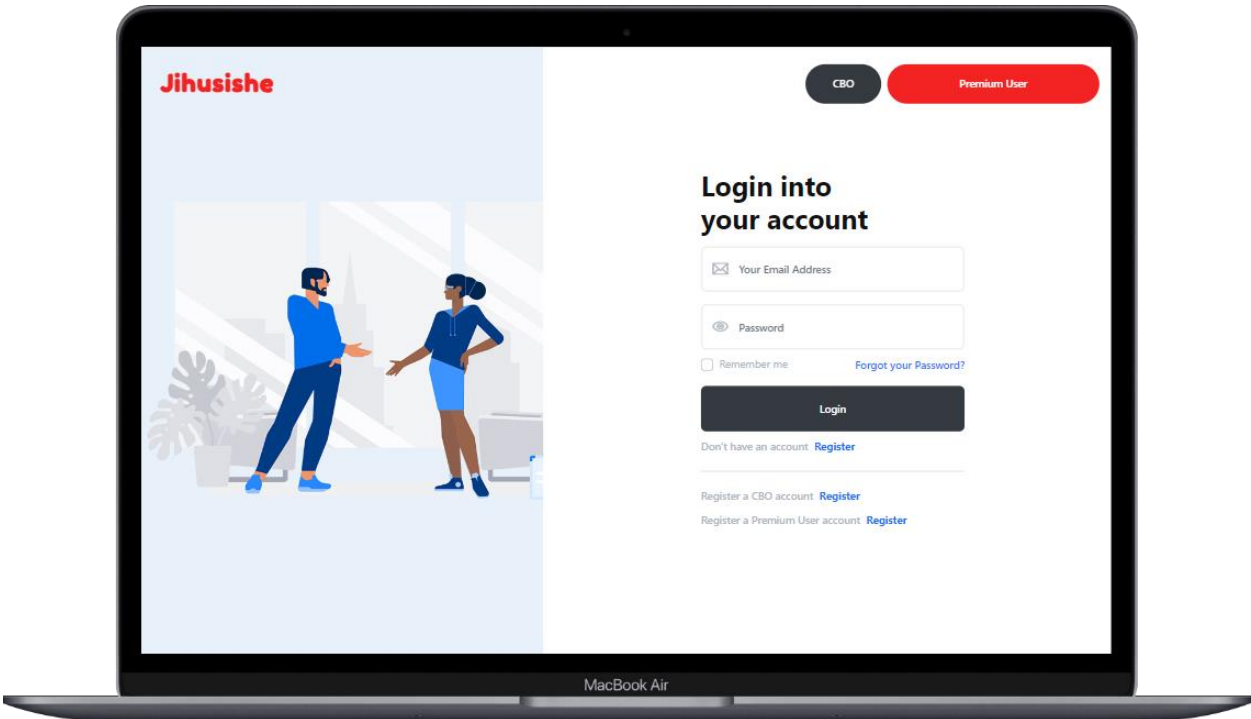
Web App

1. Authentication

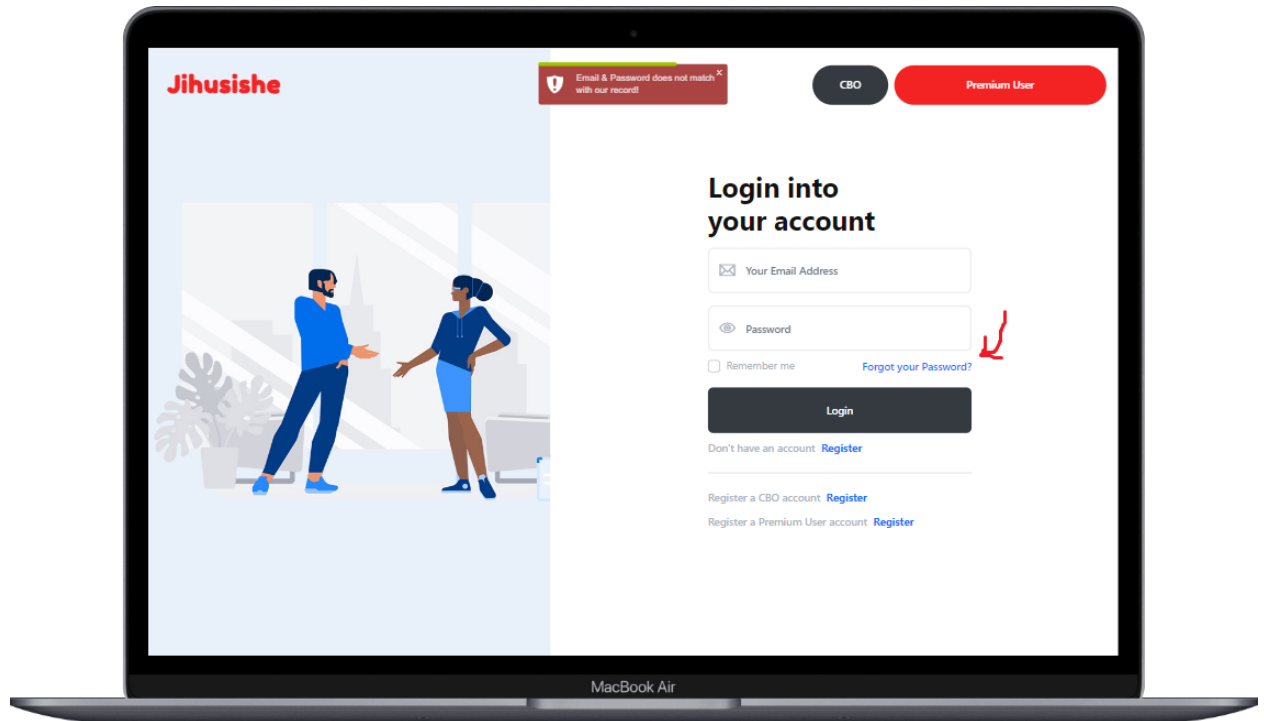
- i) To register as a User/Citizen got to <https://jihusishe.co.ke/signup>. Fill in the required details and then click the register button. After a successful registration you will be logged in and redirected to the homepage.

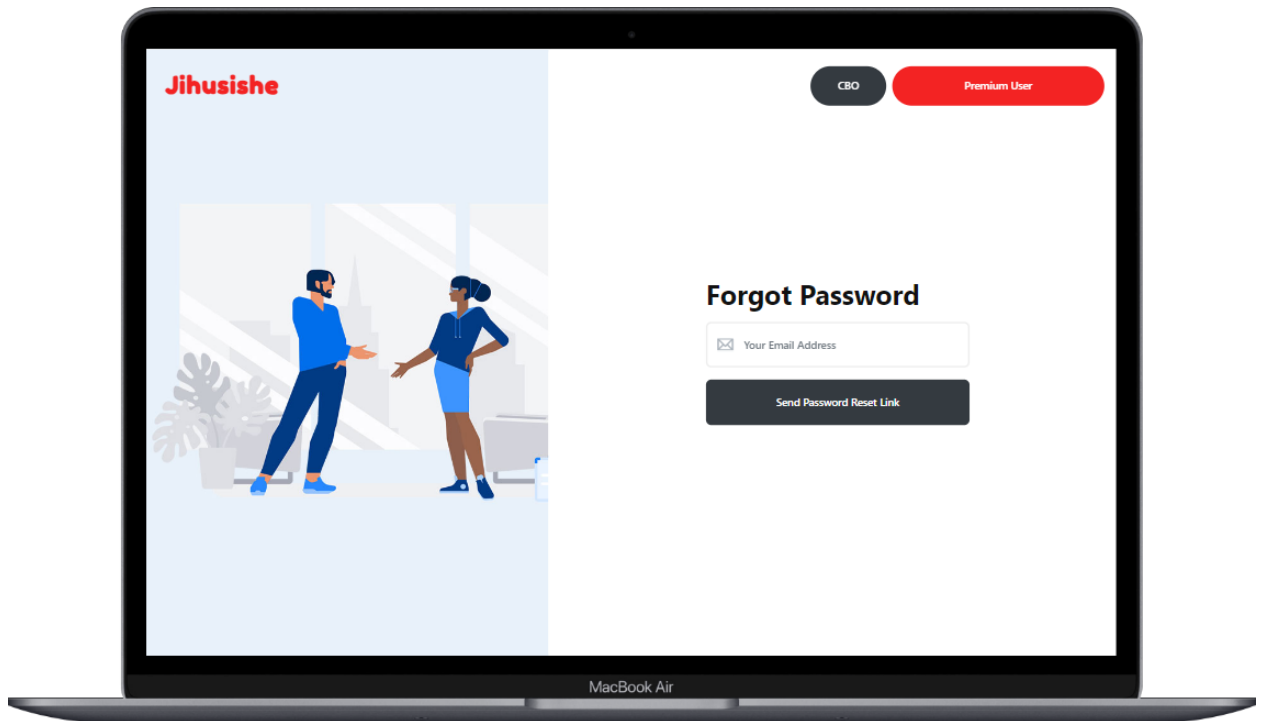


ii) Login. <https://jihusishe.co.ke/signin>. Here you input your Email address and password used during the registration process. If successful you will be redirected to the home page. If credentials are incorrect you will be shown an error message.



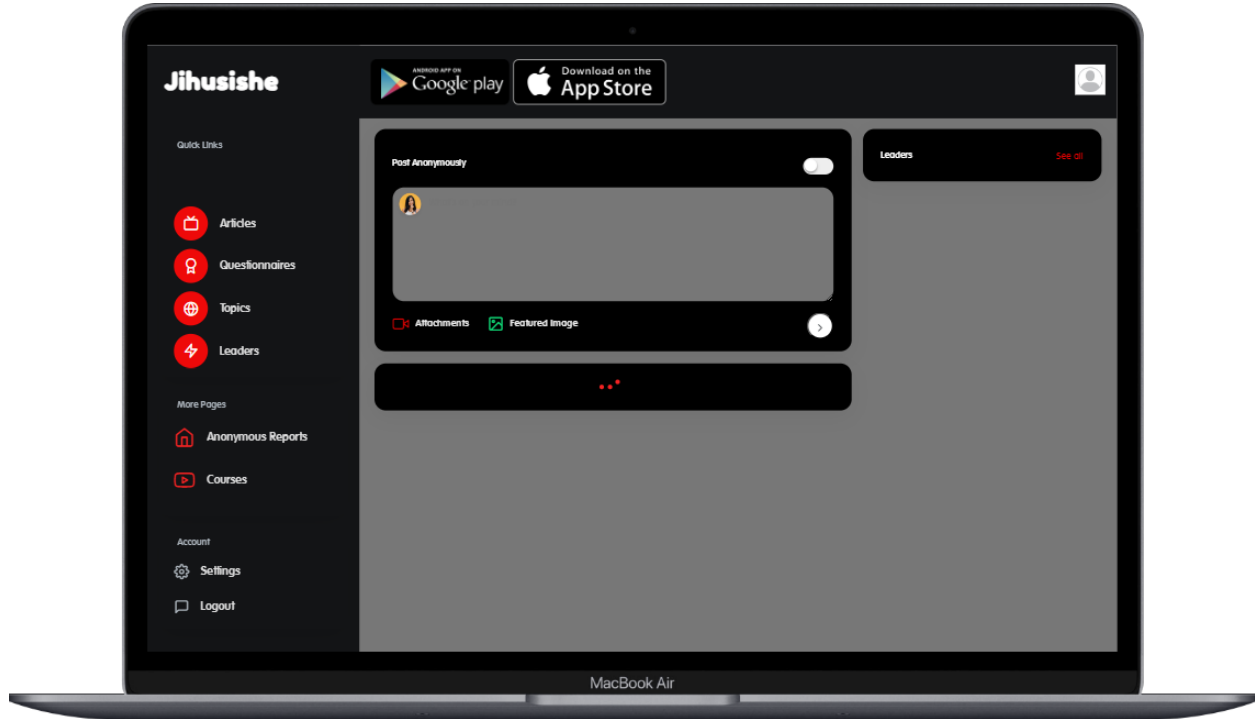
iii) If the login process fails and you have forgotten your password then click on the Forgot password link. Enter your registered email address and click **Send Password Reset link**. If the email is correct you will receive the reset link in your inbox.

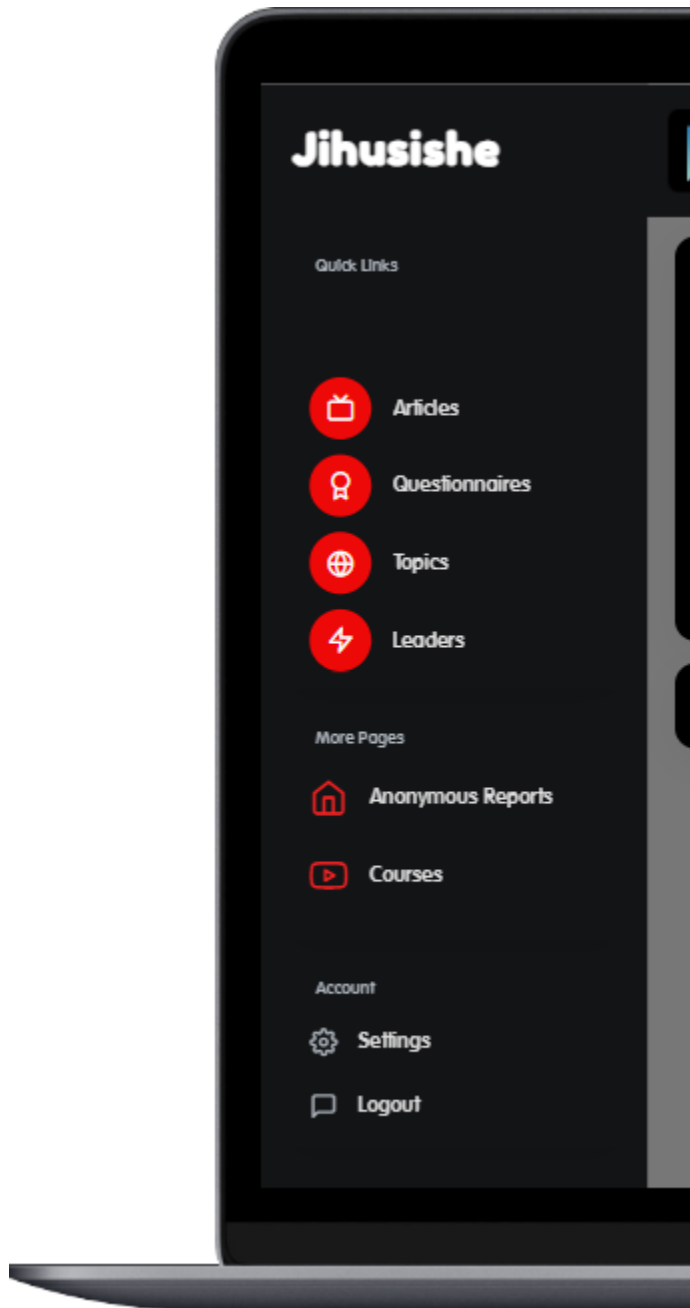




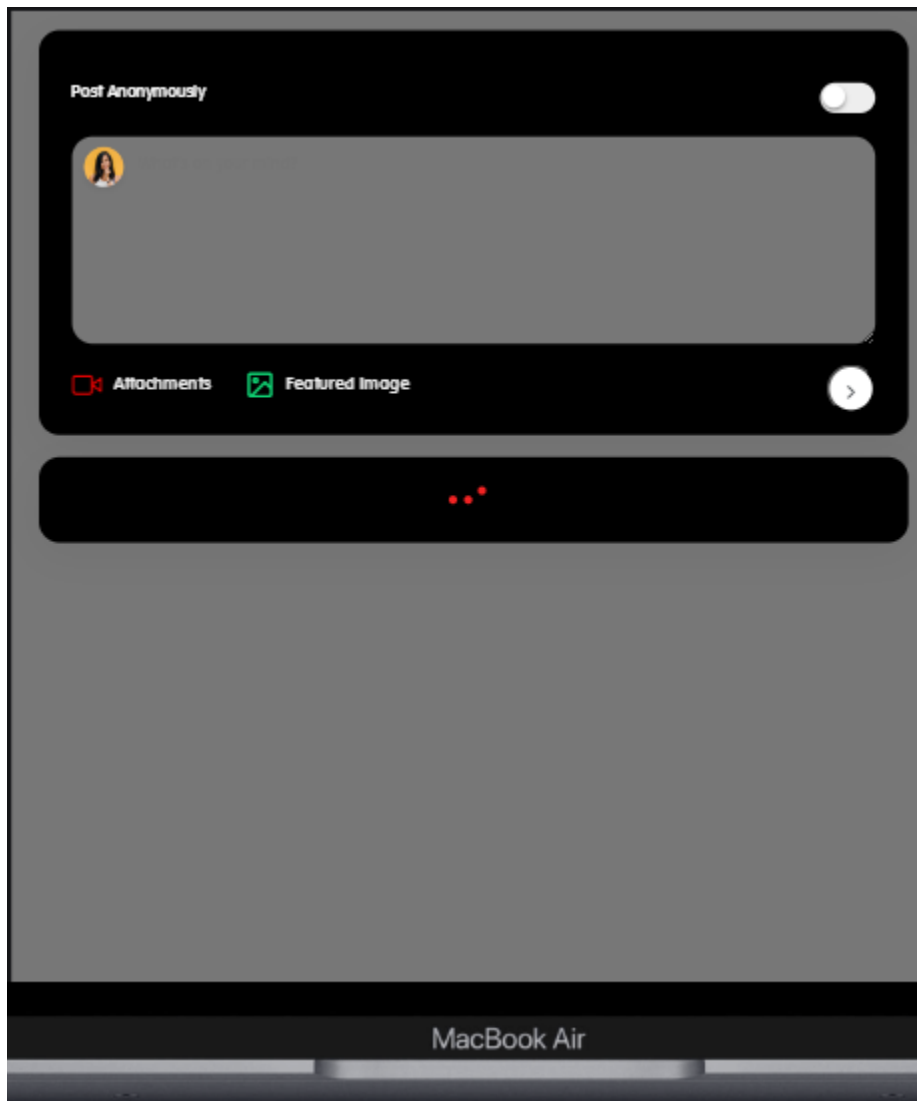
2. User dashboard

i) Homepage. On the left side bar you have links to Home/articles, Questionnaires, topics, Leaders, Anonymous reports, Courses, Settings and Logout.

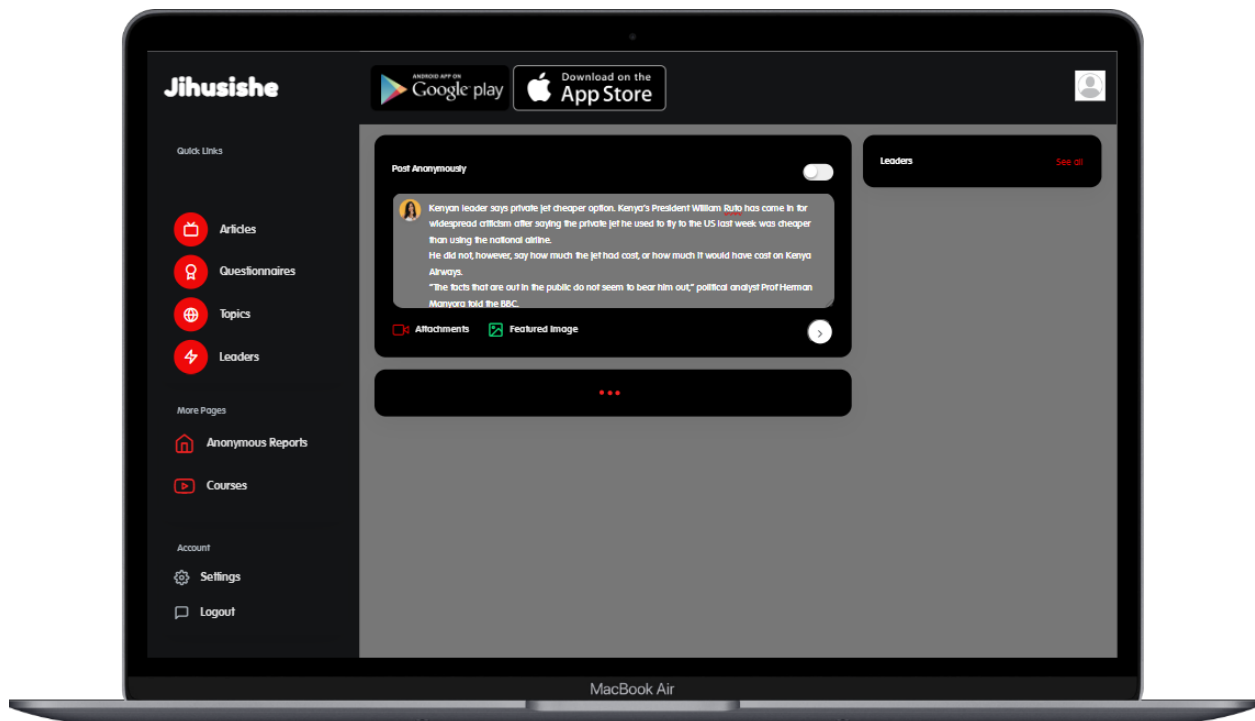




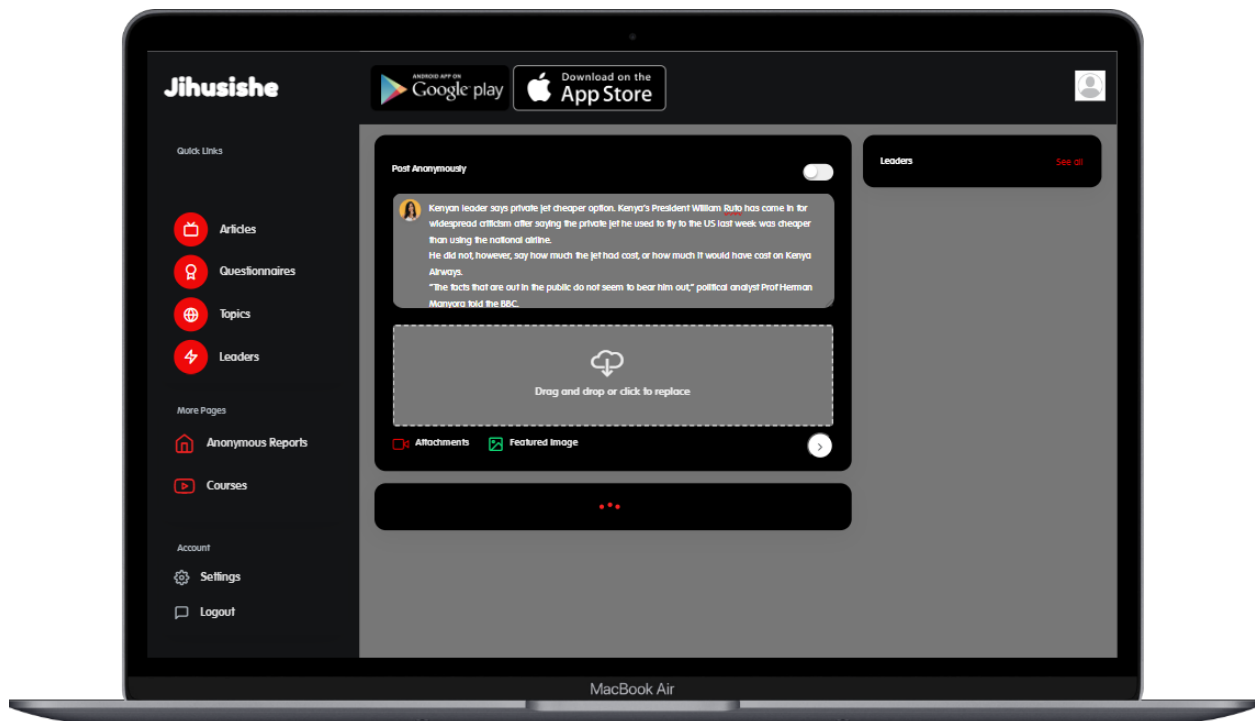
3) Submitting an article.



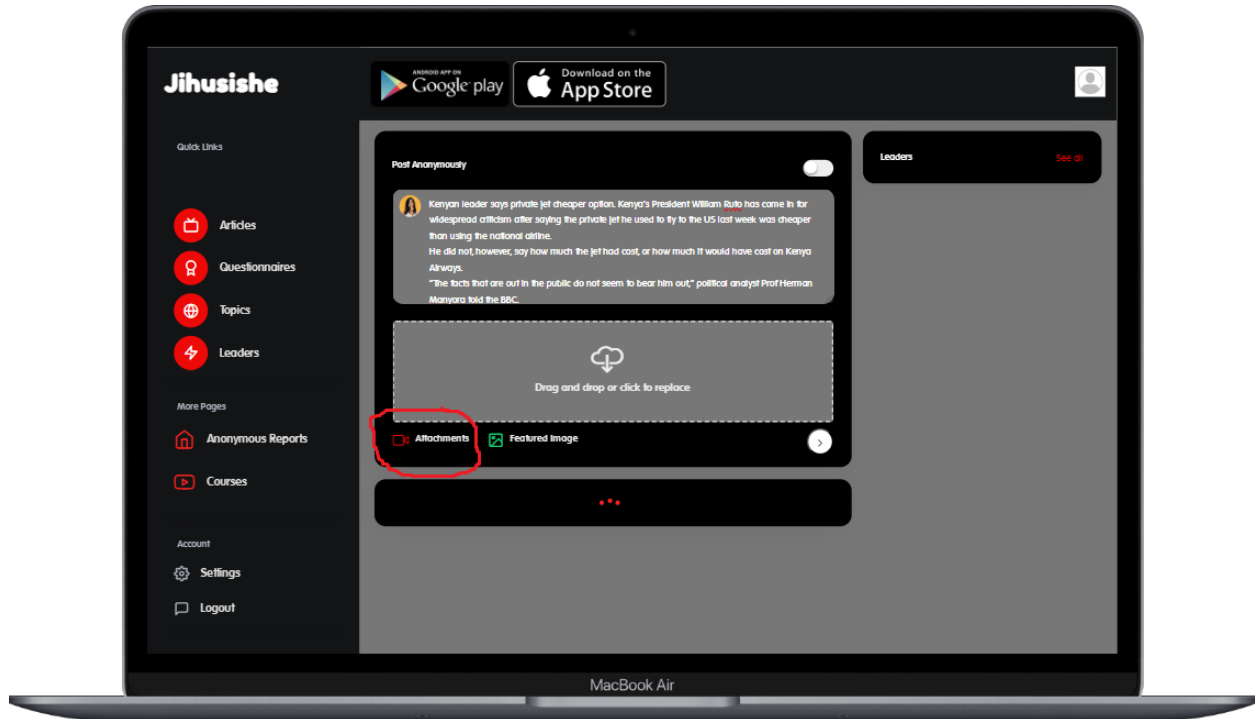
i) Write/paste your article content in the textbox.



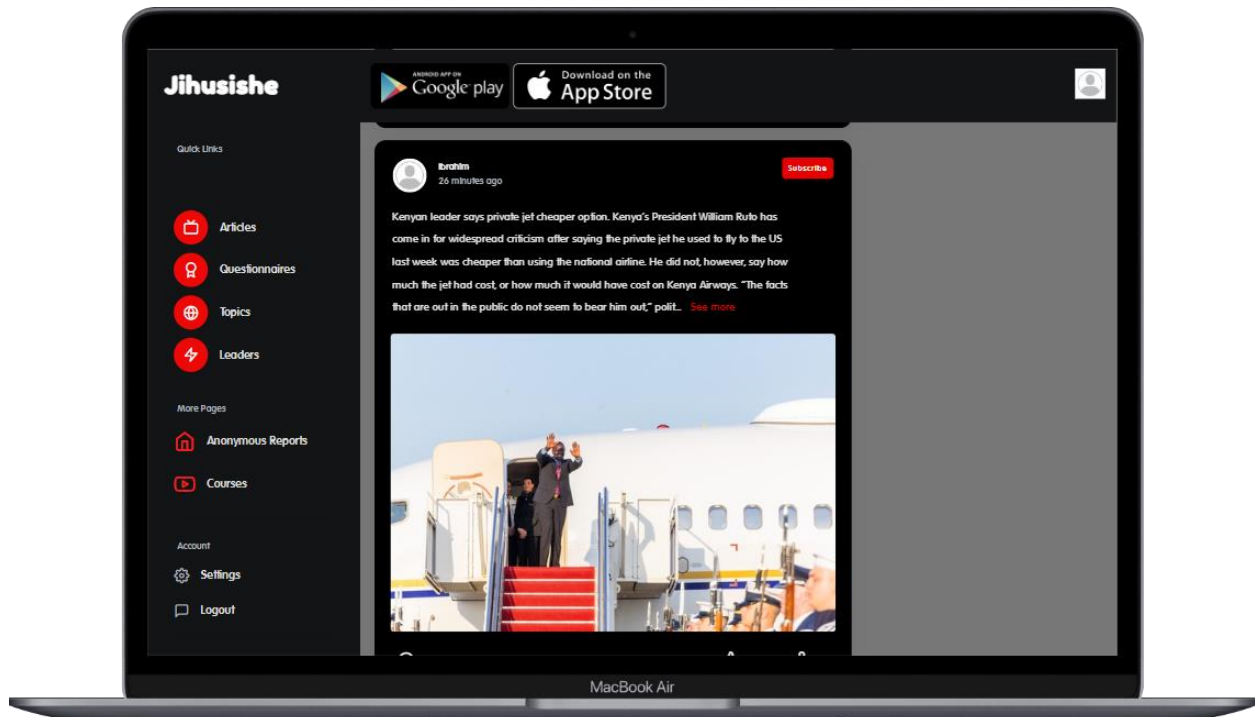
ii) Attach the featured image. This the image that will appear on the articles feed.



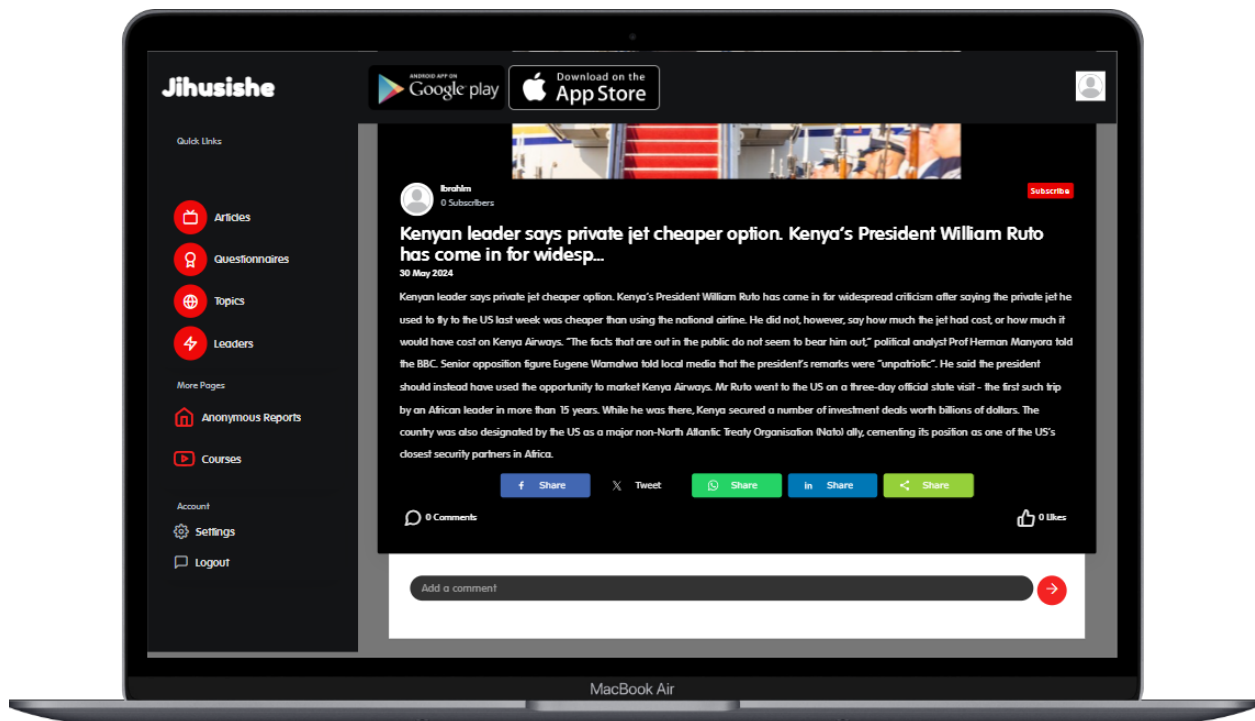
iii) You can attach other files. (images,videos,pdf,spreadsheets e.t.c) by clicking on the attachments button.



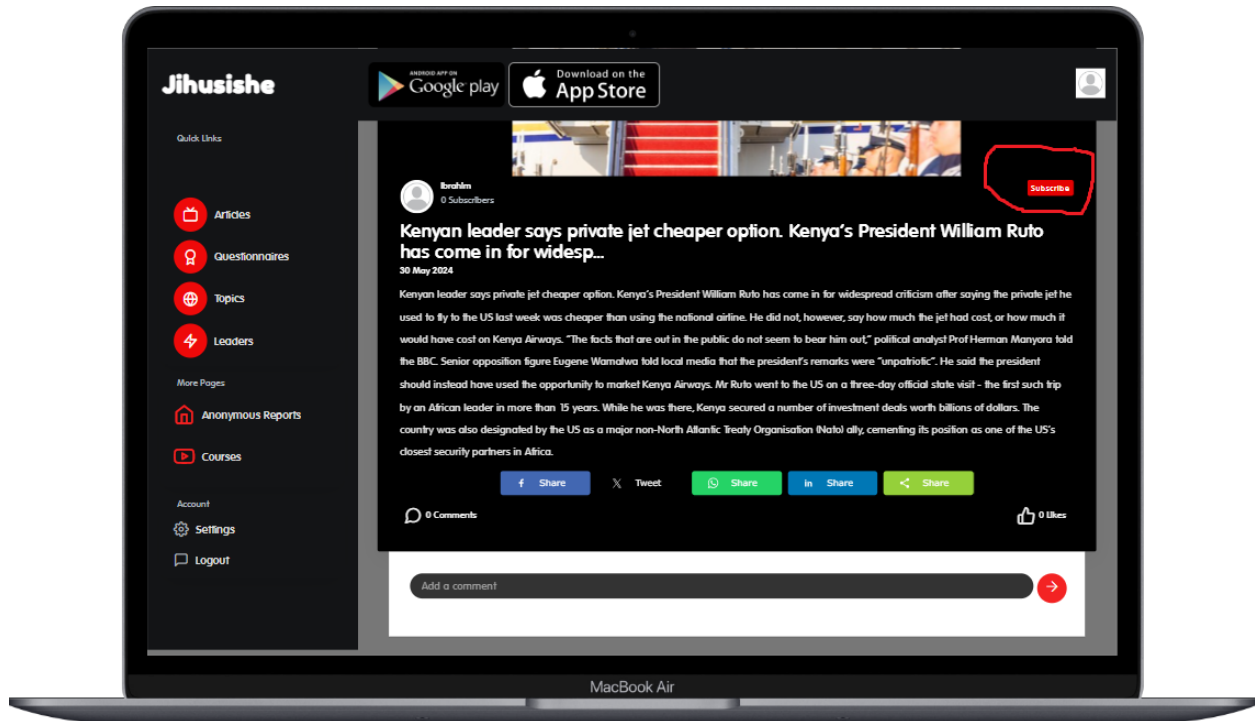
iv) Click the submit button. If the article is submitted successfully it will go to the **pending status** until an Admin reviews and approves it and then it will be published. Once its published it will appear in the articles feed.



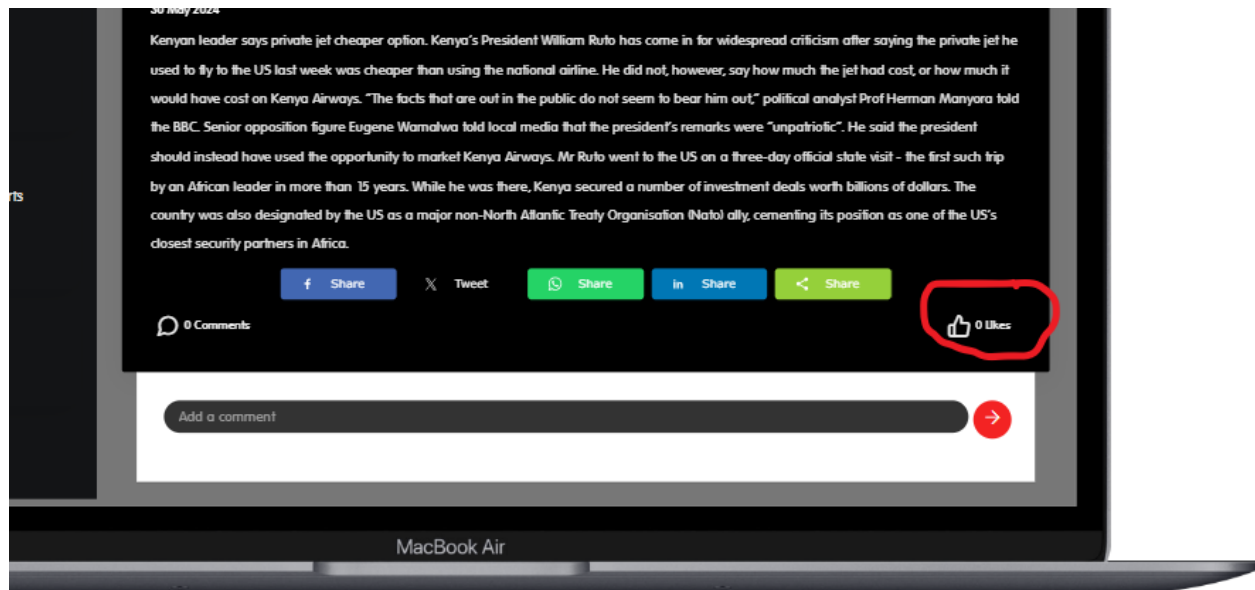
v) To view the above article, click on see more or the image. The article details page will open. On this page you have the comment section, Like, share and subscribe.



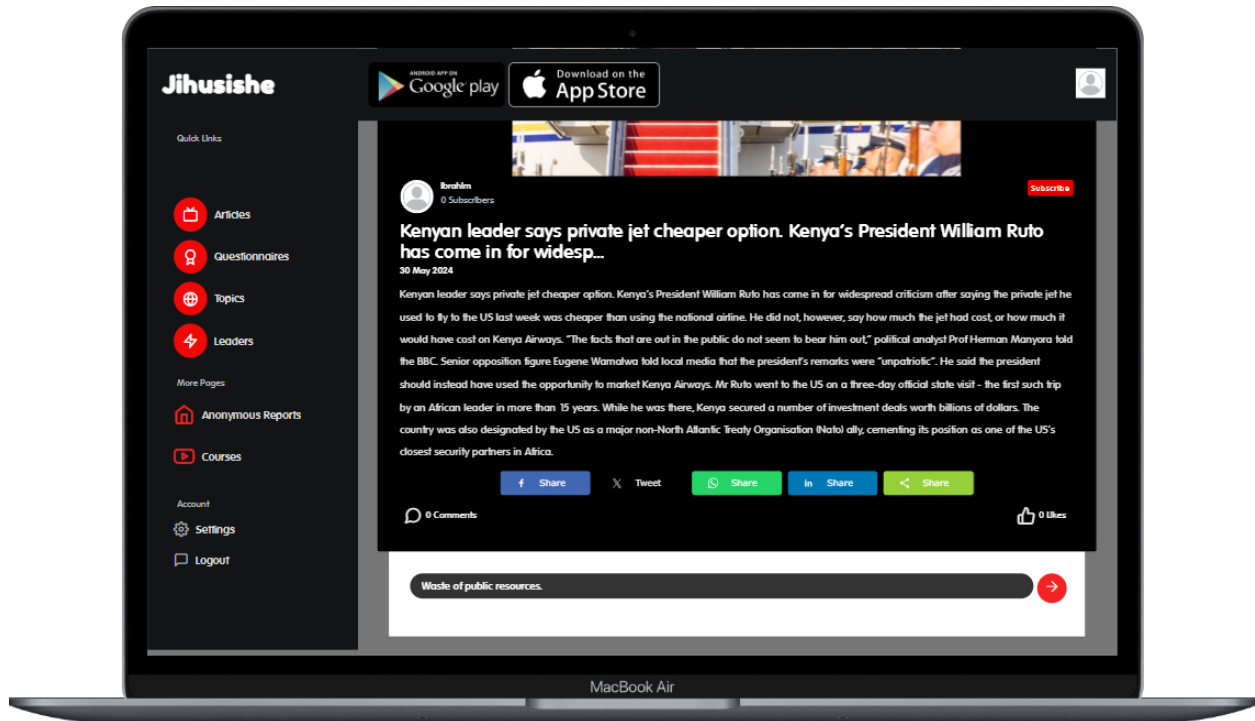
vi) To subscribe to the author .

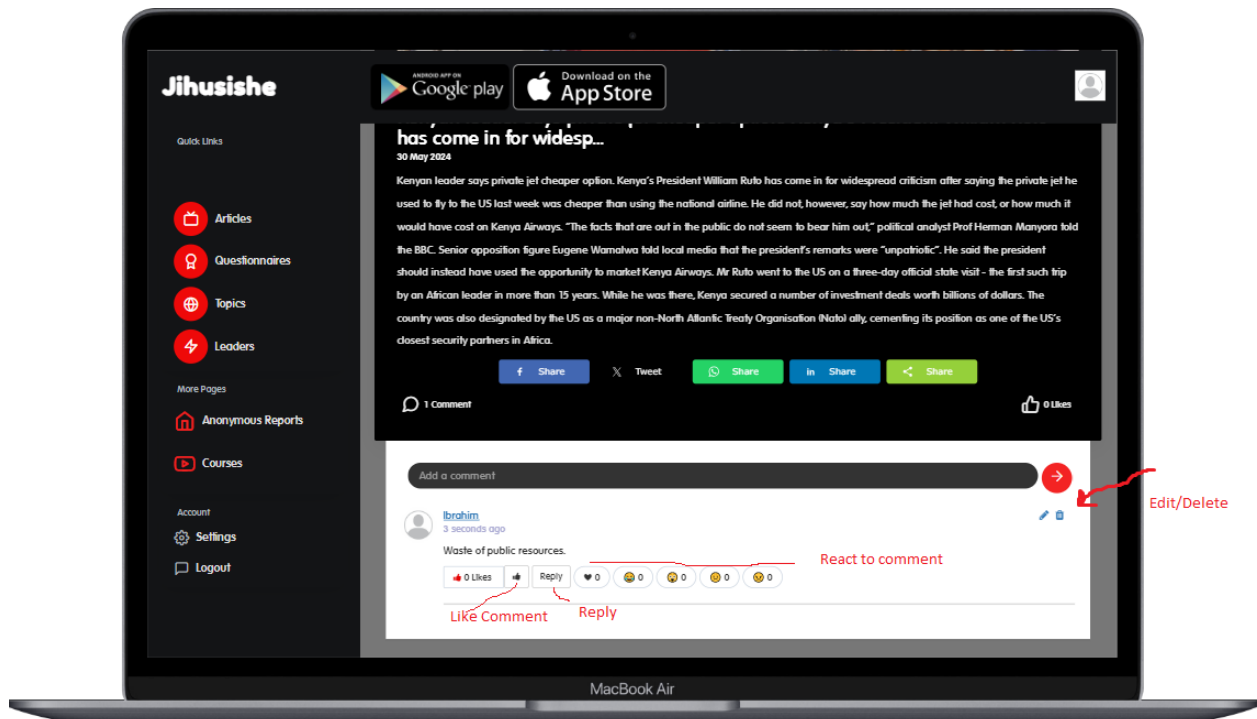
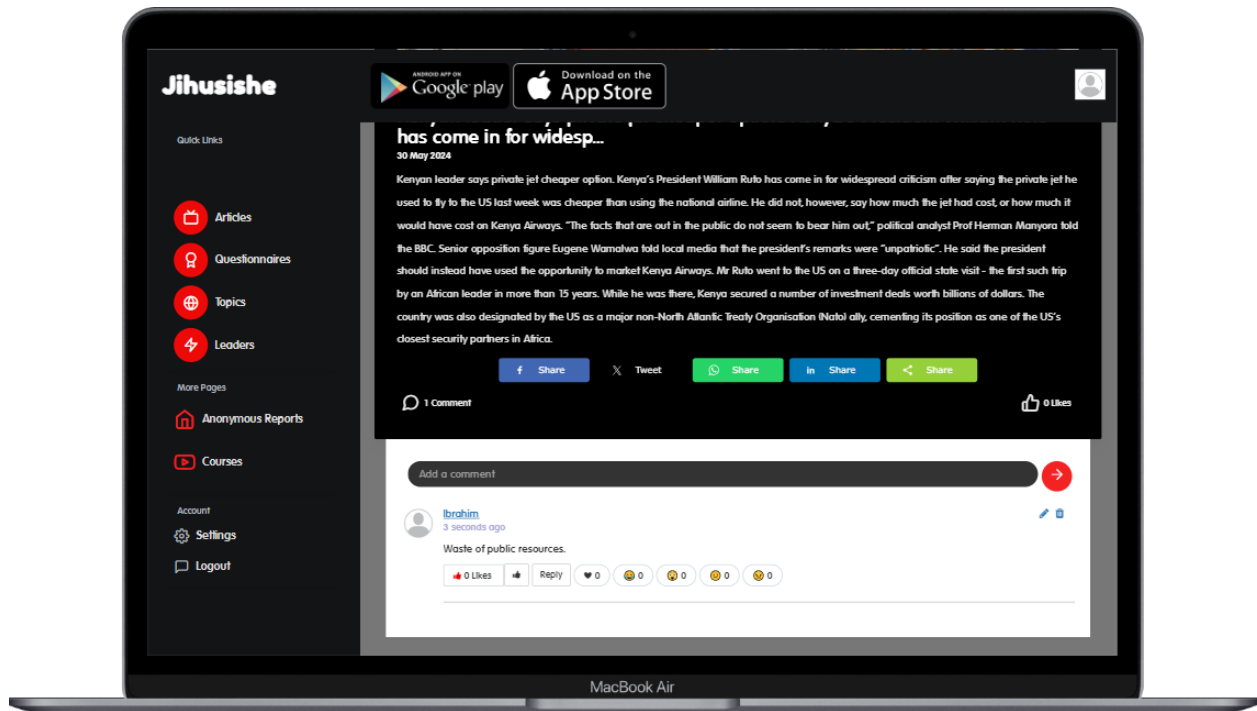


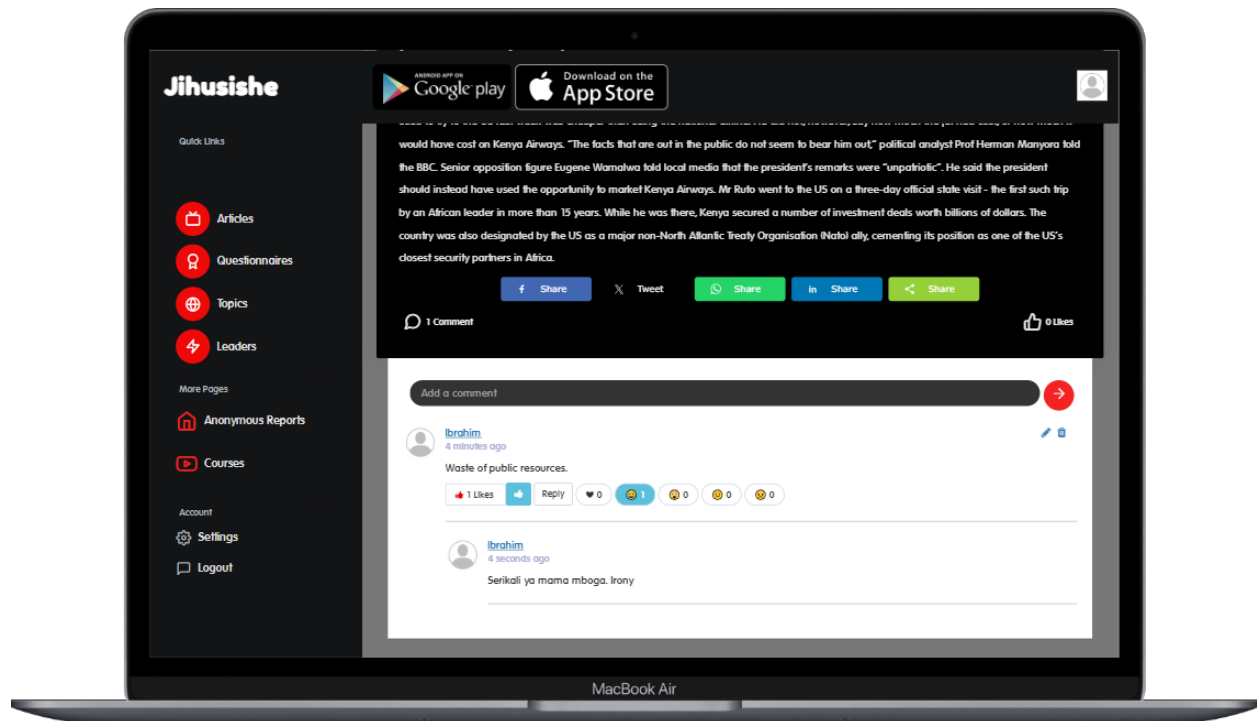
vii) To Like the article.



vii) To view comments and submit a comment scroll down to the comment section. You can also reply to a submitted comment, Like a comment , react to comments. Also you can edit and delete your comments.

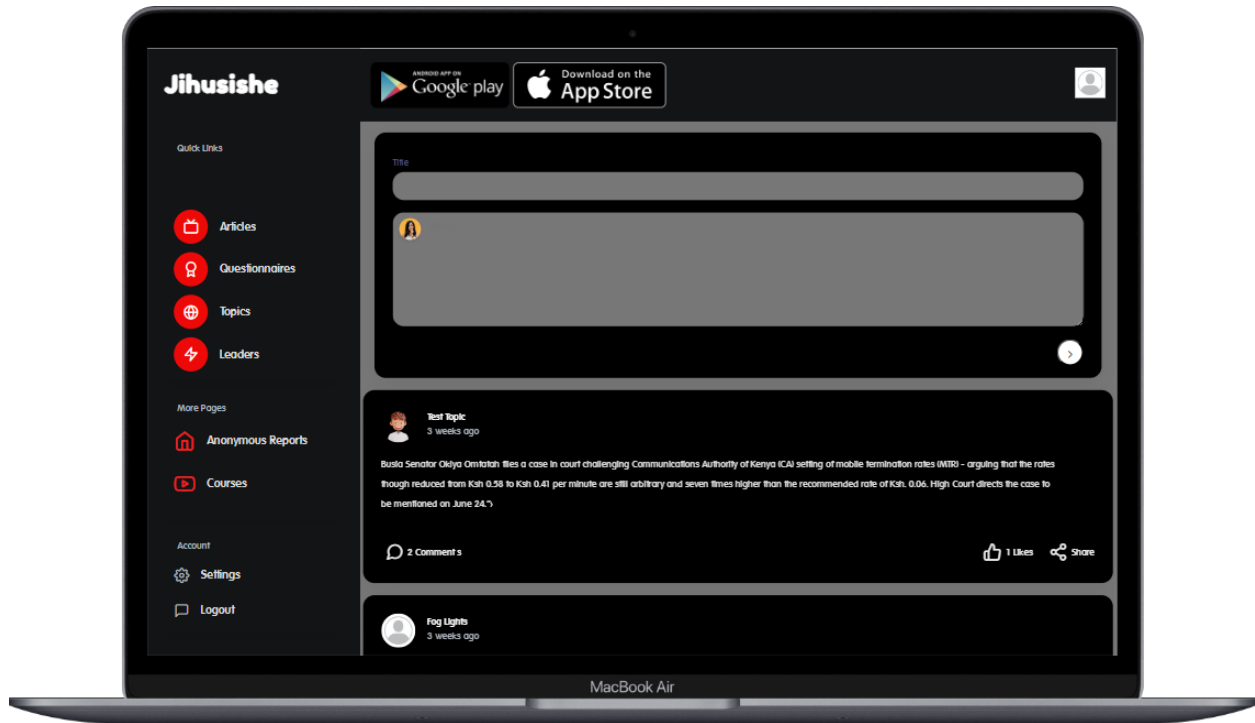




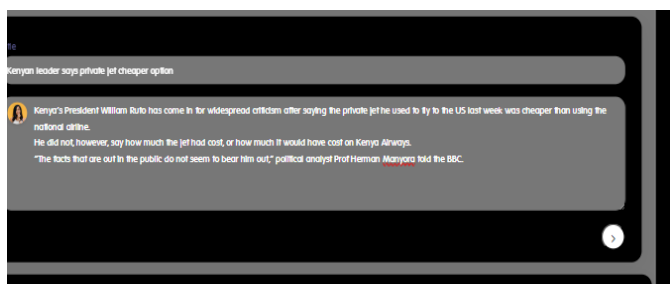
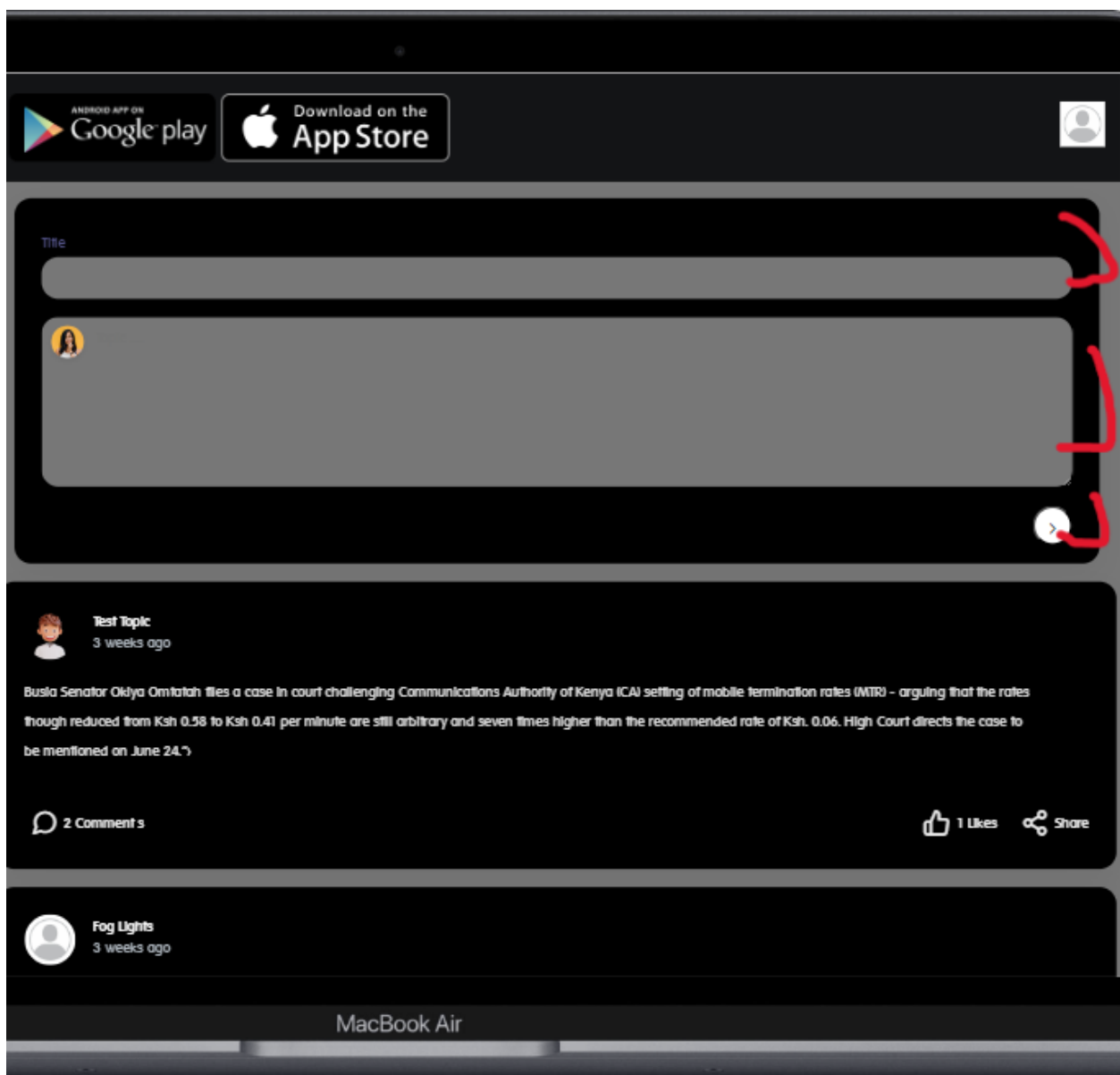


4) Topics

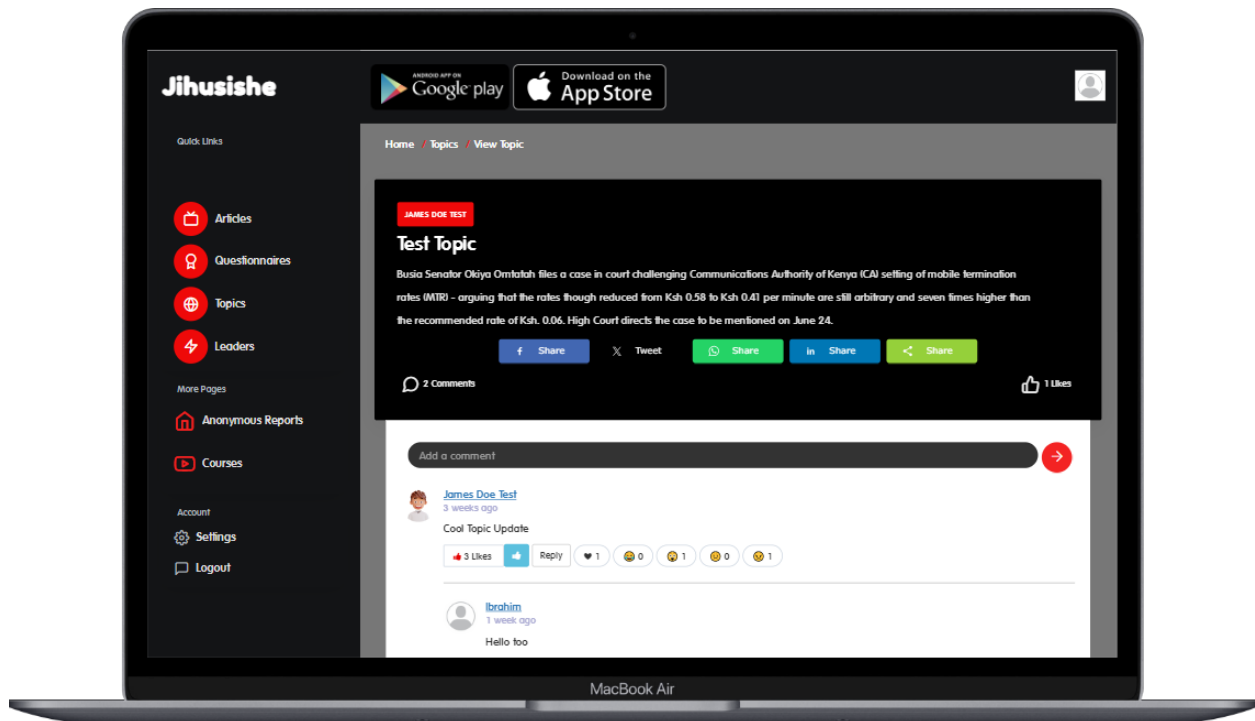
i) To view topics click on the topics link on the left side bar menu. A page with the published topics feed will open.



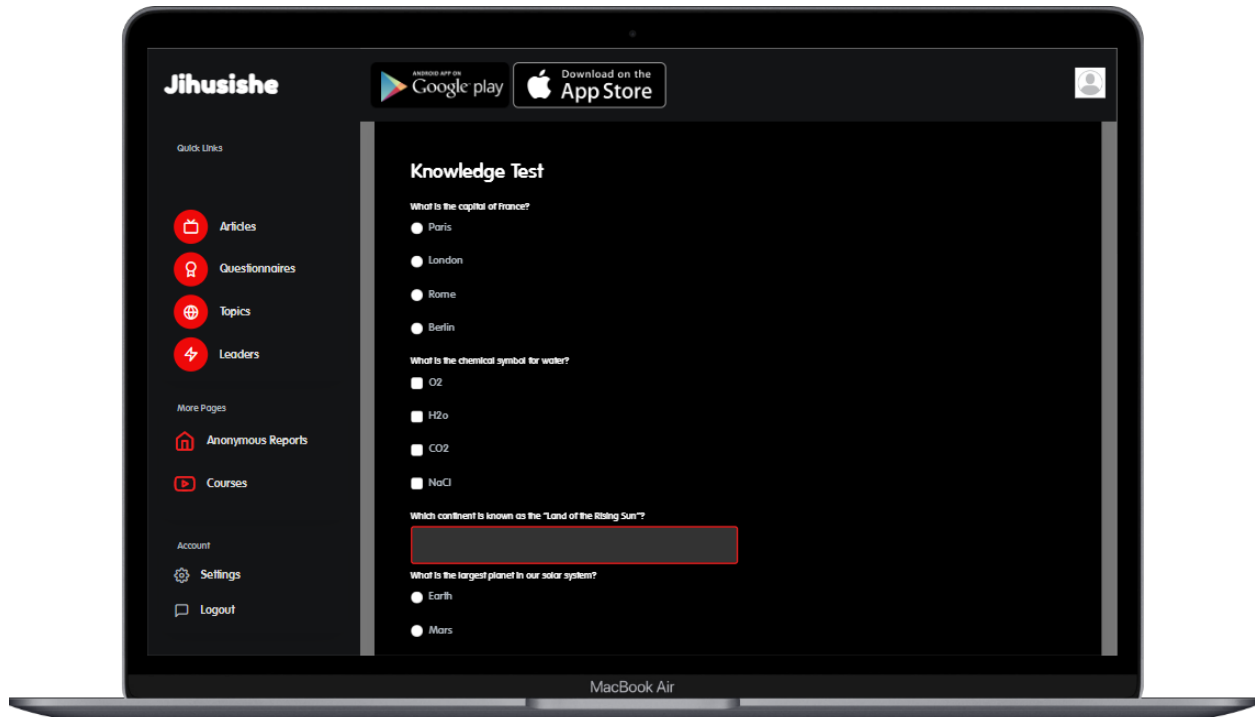
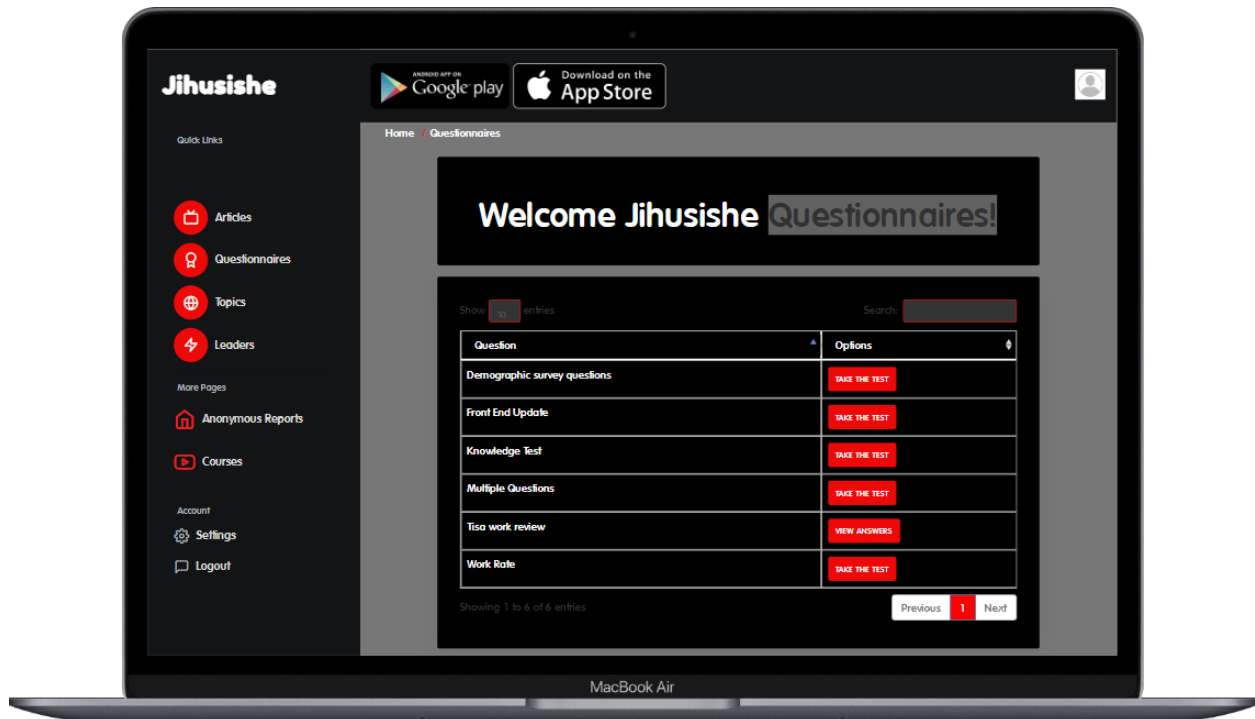
i) To post a topic. Add the title and then add your topic content on the textbox. Click submit and then wait for review and approval by admin.

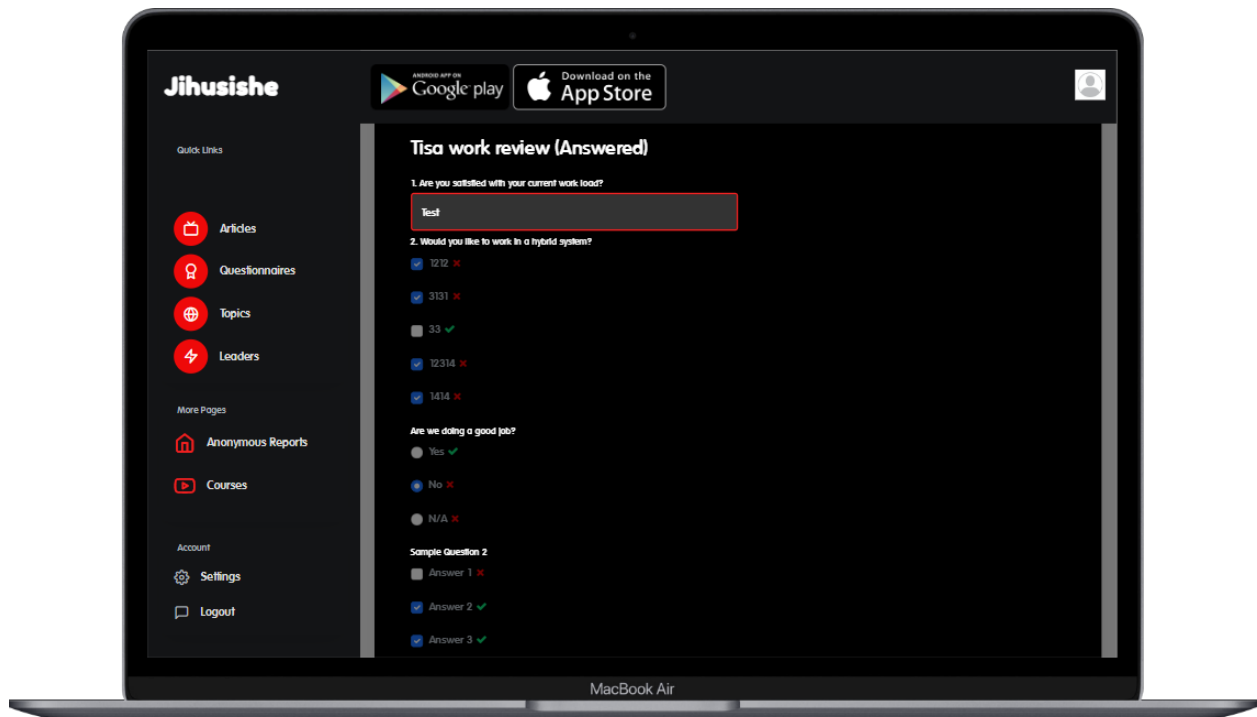
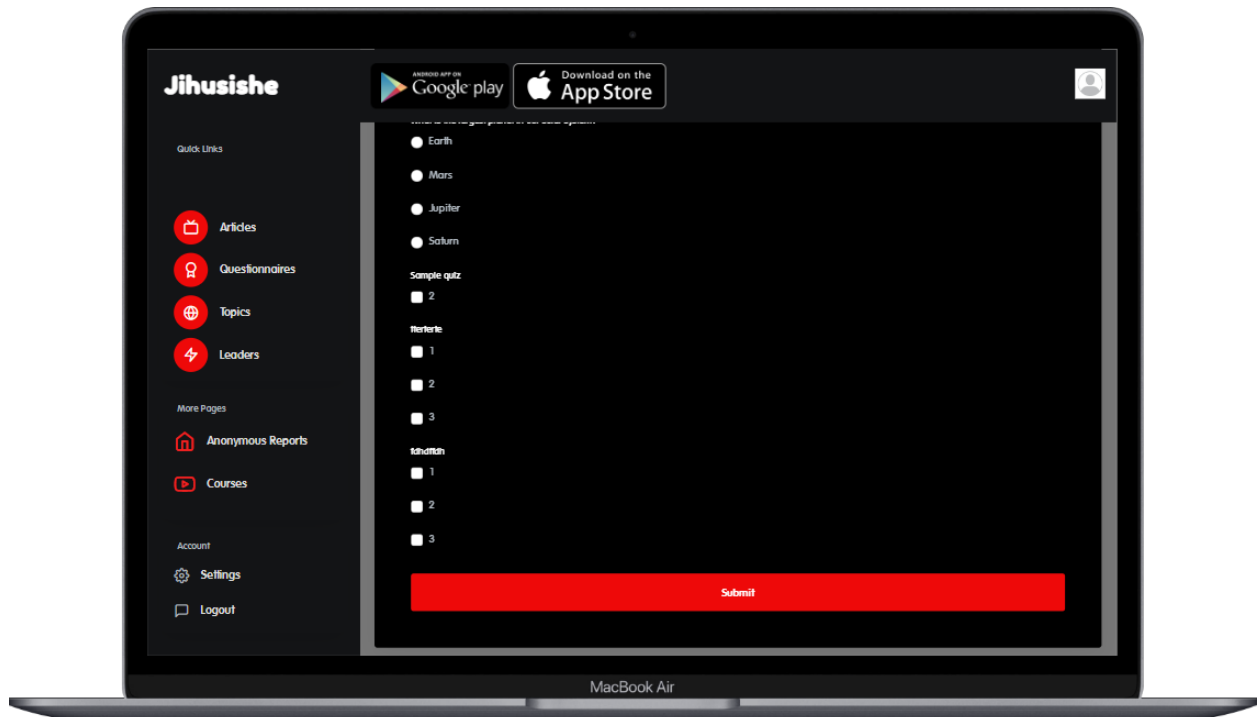


ii) Click on the topic to view, comment, react and like.

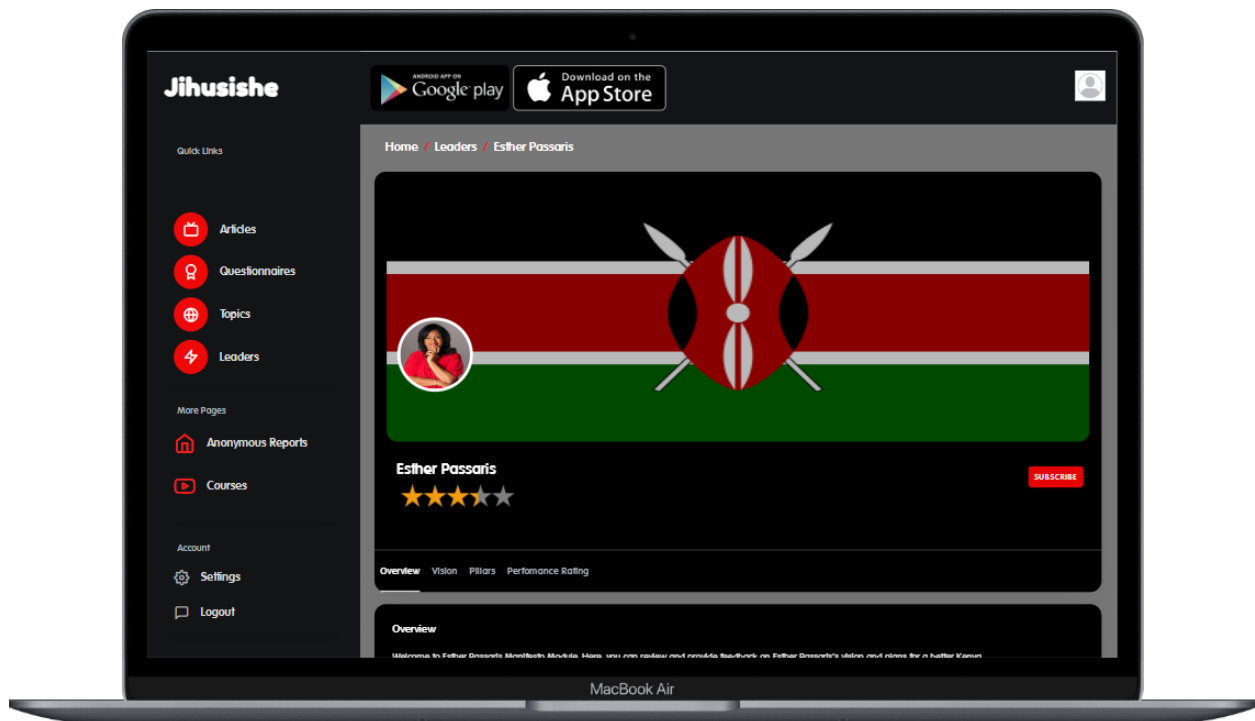
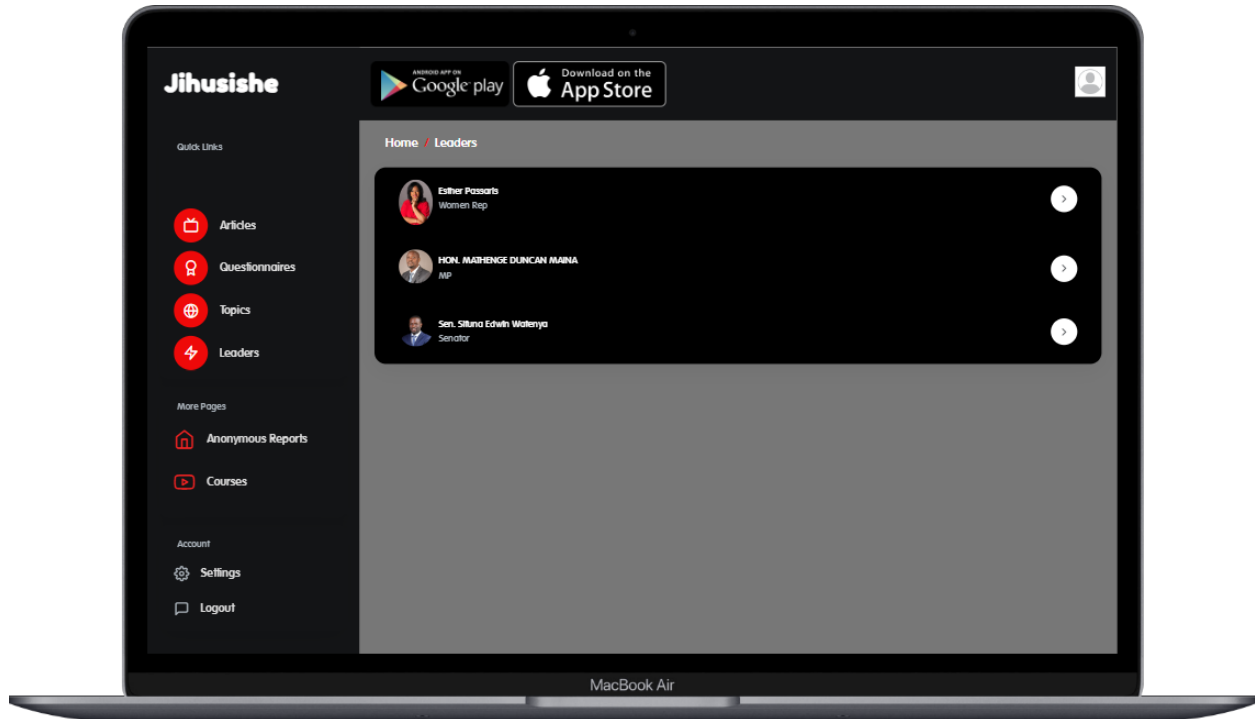


3. Questionnaires. Click on the Questionnaires link. A table with a list of Questionnaires will open. You need to be logged in to take a test. Click take a test to submit answers to or view answers to preview submitted answers.





- Leaders. Click on the leaders link on the side bar menu. Click on a leader to open their manifesto.



i) on the leaders manifesto page you can view their; Overview, Vision, Pillars and Performance Rating.

